



**CITY OF RED BLUFF
PARKS AND RECREATION ADVISORY
COMMISSION MINUTES**



Date of Meeting: March 8, 2022

Time of Meeting: 6:00 p.m.

Place of meeting: Red Bluff Council Chambers & (Zoom)
555 Washington Street
Red Bluff, California

Commissioners Present: Patricia Phillips
Vici Miranda
Jennifer Torres Via Zoom
Mia Gleason
Derrick Watson

Commissioners Absent: None

Councilmembers Present: Daniele Eyestone

Staff Present: Tom Westbrook, Interim City Manager and Community Development
Director
Karen Shaffer, Community Center/Recreation Supervisor

Present by Zoom: Joe Verna
Jack Koff

Chair Torres called meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE

Chair Torres led the Pledge of Allegiance.

B. CITIZENS COMMENT:

Kathy Moore, manager of the Saturday Market by the River, requested the Commissioners to make a recommendation to City Council to approve vendor markers in the parking lot. With more and more vendors it is difficult to keep marking spaces with chalk. It would be more efficient and cut down on confusion for the vendors when setting up.

Interim City Manager stated that he would take this request to Public Works and work directly with Kathy.

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Councilmember Eyestone stated that Kathy is requesting full support from the Parks and Recreation Commissioners.

Chair Torres requested that this issue be on the April 11, 2022 agenda for further discussion.

C. CURRENT BUSINESS

1. **Approval of Minutes:** February 8, 2022, Minutes were approved MSC Phillips/Miranda 4-0 Watson abstained.
2. **Sher Wintle Memorial Dog Park:** (Action Item) Phillips requested that the Commissioners make a recommendation to the City Council to approve a curb to separate the grass from the future chips or granite. Tehama Together will donate the funds and labor to install the curb. The cost of the material is \$850.78.

Phillips explained how the curb would be laid out.

Miranda asked if Phillips had received any guidance from Public Works and see if a permit is going to be required.

Westbrook stated he would like to see dialogue with Public Works and staff with the contractor. He stated he wasn't sure a permit would be required on this project.

Torres asked for a motion to approve the recommendation to the City Council for a curb to separate the grass from the future chips or granite. Tehama Together will donated the funds of \$850.78 for material.

Watson made the motion; Gleason seconded the motion.

Discussion: Miranda suggested that before we approve this recommendation that the project should be looked and approved by Public Works.

Watson and Gleason pulled their motions.

Torres tabled the recommendation until the April 11, 2022, meeting.

3. Updating Park Hours:

After much discussion it was agreed to ask Chief Sanders how much activity is there in the parks between 5:30 am and 7 am to patrol. Would Chief Sanders approve changing all the park hours from 7 am to 5:30 am.

Torres recommended that this recommendation be tabled for more information until April 11, 2022.

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D. Old Business:

1. **Replacing the O’Henry Peach Trees:** Shaffer stated that the family and the plaque had been found and that the family was in support of replacing the trees. The trees will be planted in the new garden area of the Splash Park project.
2. **Commissioner’s Report to City Council:**
 - March 15th – Torres
 - April 19th Watson
 - May 17th – Miranda
 - June 21st - Gleason

E. STAFF REPORTS

Recreation Report: Shaffer reported:

- Fun Zone Feb. 22-25th had 27 kids participate.
- Lifeguard and Softball staff recruitment is open and closes Friday the 11th.
- Softball registration will open mid-March.
- Cool Club Rodeo Dance April 12th.
- April Fun Zone registration will open mid-March.

F. COMMISSIONER COMMENTS:

Commissioner Phillips passed out Poodle Doodle Day posters. The event will be March 12th 10-12:00 pm. She stated that other breeds are planned for the future and that no dogs will be discriminated against if they show up.

Commissioner Gleason stated that she will be planting plants in the East Sand Slough. The plants are donation by Brianna Larson.

Shaffer stated that the next Parks and Recreation Commission meeting will be April 11th, 2022 on a Monday instead of Tues. April 12, 2022. She has a prior commitment and needed to move the meeting to a different date.

Chair Torres adjourned the meeting at 6:50 pm.

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